



**Marine Corps League
Department of Florida**

01 March 2024

From: Kathleen J. Potthoff, Department of Florida, Judge Advocate
To: Department of Florida Membership

Subject: Proposed Changes to Department of Florida Bylaws and Administrative Procedures

Attached are two proposed changes to the Department's Bylaws and one proposed change to the Department's Administrative Procedures. The proposed changes to the Bylaws are to correct a misstated requirement for members to seek election or to be considered for appointment to a Department office. The proposed change to the Admin Procedures is an update and clarification of the League's subsidiary organizations.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kathleen J. Potthoff".

Kathleen J. Potthoff

Attachments

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DEPARTMENT OF FLORIDA PROPOSED BYLAWS CHANGES - 2024

ARTICLE TWO – DEPARTMENT STAFF
SECTION 200 – GENERAL

Sub-paragraph (f) currently reads:

- (f) Any individual seeking elected office of the Department of Florida Marine Corps League shall have completed the Department of Florida Leadership School and have received a certificate of completion.

Proposed Change to read:

- (f) Any individual seeking elected office of the Department of Florida Marine Corps League *should* have completed the Department of Florida *Professional Development Program session within the previous year or plan to attend within the current year of their term.*

Rationale: Requiring attendance/completion of a Department training course is contrary to National Bylaws of the eligibility of a member to seek elected office.

Sub-paragraph (g) currently reads:

- (g) Any individual who would be considered for an Appointed Office at the Department of Florida level, shall have completed the Department of Florida Leadership School and have received a certificate of completion.

Proposed Change to read:

- (g) Any individual who would be considered for an Appointed Office at the Department of Florida level *should* have completed the Department of Florida *Professional Development Program session within the previous year or plan to attend within the current year of their term.*

Rationale: Requiring attendance/completion of a Department training course is contrary to National Bylaws of the eligibility of a member to be appointed to an office.

DEPARTMENT OF FLORIDA PROPOSED ADMINISTRATIVE PROCEDURE CHANGES -
2024

CHAPTER ONE – GENERAL

SECTION 120 - STRUCTURE

Sub-paragraph (a) currently reads:

(a) Administrative and functional Organization Relationships are:

NATIONAL STAFF
(National By-Laws)

Division Vice Commandant
Department Commandant
District Vice Commandants
Detachment Commandants

M.C. L. Subsidiary Organizations
Women's Auxiliary
Military Order of the Devil Dogs
Young Marine Units

Proposed Change to read:

- (a) The organizational bodies of the Marine Corps League include the National Convention, Divisions, Department, Detachments and Subsidiary Organizations; National Bylaws, Article III - Organization.
- (b) The relationship and defined subsidiary organizations of the League are noted in National Administrative Procedures, Chapter Eight, Sections 8005 and 8010.

Rationale: The 2023 editions of the MCL National Bylaws (NBL) and Administrative Procedures (NAP) redefined the subsidiary organizations of the League and the relationships thereof in NBL Art III Organization and NAP Chapter Eight, Sections 8005 and 8010. The DOF Bylaws should reflect the updated organizational structure and their relationships.